



George Jay Parent Advisory Council  
General Meeting  
**MINUTES**

Monday, September 12, 2022, 6:00pm to 7:30pm

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Held in the George Jay School Library, **Monday, September 12, 2022** at 6:30pm and on Zoom.

*Attendees*

**PAC Executive:** Matthew Payne (President/Chair), Emma Gillespie (Vice President), Kendall Salahub (Secretary), Roberta Hamme (Treasurer), Erin Macklem (Member-At-Large), Christy Bowen (Member-At-Large)

**Administration:** Sarah Winkler (Principal), Christina Chase (Vice-Principal)

**Caregivers (In Person):** Sarah Mutesi, Buthaena Alnuemi, Belinda Collins, Leslie Rewega, Myra James, Wendy Callendar, Catrin Jones, Salvetina Agba, Karla Marshall, Alyx MacAdams

**Caregivers (Zoom):** Nicole Freesman, Lisa Liu, Sarah Sweeney, Alex How, Jo Addison, Sam Albers, Kathryn C., Chun Yan (Angel), Elemo Abamecha, Meaghan MacDonald

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*Minutes*

**Welcome and recognition of traditional territories**

- Matthew Payne, President, welcomed those present. First hybrid meeting!
- The George Jay Parent Advisory Council wishes to recognize and acknowledge the Esquimalt and Songhees Nations, on whose traditional territories we live, learn, and do our work.
- Meeting called to order at 6:30pm. Quorum present.

**Acceptance of Agenda**

- **Moved** by Myra James and **seconded** by Christy Bowen that the agenda of the September 12, 2022 meeting be approved. **CARRIED.**

**Acceptance of Minutes of Previous Meeting**

- Minutes from June 2022 meeting unavailable. Postponed.

## Reports on Previous Action Items

- N/A

## PRINCIPAL'S REPORT (*Sarah Winkler, Principal*)

- **Beach Day 2023** - The buses have already been booked for the school-wide beach day, held on the last Friday in June!
- **New classrooms** - All students moved to their new classrooms on Friday morning - shout out to our admin team for pulling this off. Classroom changes can be hard on kids, but we try to mix them up so they can make new friends and grow. If your student is struggling, give us 2 weeks and talk to them about the strengths of learning and growing. If they're still struggling in 2 weeks, bring it up to the admin team.
- **New lunch/play schedule** - We now have standardized elementary bell times across the whole district. Kids now have 30 minutes of playtime followed by 15 minutes of eating time supervised by EAs and Sarah Winkler (Principal) - maximum of 2 classes per EA. Will try this for a while and see how it's working.
- **Hiring** - Hired 4 CUPE positions last week, including 2 more EAs. We did lose one EA (Joanna) to another position. There are currently 4 vacant teacher positions that are posted. Welcome to Christina Chase, our new Vice Principal. In the process of hiring a new Family & Youth Counselor.
- **Music/Strings** - Unfortunately lost our new music/strings teacher to a professorship on the East coast. The position has been posted and we hope to have it filled by the end of next week, ideally with someone who is also a strings teacher. To start the year, we have Beth Metcalfe back again doing the STEM program like last year.
  - Music will still be happening in the school in some form or another - Mrs. Harvey has agreed to run an intermediate choir, and Sarah is working with Emma on a plan for an elementary choir.
  - Have reached out to ChoirKids (an afterschool program). Should have more information soon.
- **Clubs & Increased EA Hours** - At the end of last year, Trustees chose to give the district money to top up EA hours. George Jay is one of the schools that benefited from this money - all EAs were offered the chance to top up their hours to 30 and all but 2 have.
  - This will hopefully increase skill and retention of EAs at George Jay.
  - This will also let us offer more before and after school clubs this year - this may include a walking school bus (from Quadra Village to George Jay), TC10K Club, etc. Sports should also be back this year - basketball, rugby, track and potentially cross country.
- **Upcoming Events** - There are 3 big upcoming events in September:
  - *Meet the Teacher*: This will be held on Wednesday, September 21st from 5:30pm to 6:00pm at the school. This will be followed by the PAC *Welcome Back Picnic* outside in the field.
  - *Terry Fox Run*: This is a whole school event on Thursday, September 22nd - primaries will run on the inside of the track, intermediates on the outside and music will be playing. Will be doing a Coin for Terry fundraiser.
  - *National Day for Truth and Reconciliation*: Will have an assembly on the Thursday (September 29th). There is no school Friday, September 30th for National Day for Truth and Reconciliation.

## PRESIDENT'S REPORT (*Matthew Payne, President*)

- **2022 Monk's Office Supplies Fundraiser** - Thank you to Leslie Rewega (last year's PAC secretary) for another successful Monk's office supply fundraiser! If your child is missing their kit, please reach out to the admin team. They have until October 12th for this.
  - Tentative total raised is \$580.
- **Welcome Back Picnic** - This year's Welcome Back event will be a picnic in the field after the Meet the Teacher event on Wednesday, September 21st, with bouncy castles and/or obstacle courses. We will need a few volunteers. If you are interested, please reach out to Kendall Salahub .
  - **ACTION:** Call for volunteers for the *Welcome Back Picnic* event on September 21, 2022..

#### **VICE PRESIDENT'S REPORT** (*Emma Gillespie, Vice President*)

- **Welcome Back Picnic** - Thrifties has donated \$250 in Smile Cards to get cookies to hand out at the Welcome Back Picnic.
- **Halloween Dance** - Found a DJ for the dance. Erin Macklem will also check on Big Dawg (Troy)'s availability to DJ this event, as he has been popular with the kids in the past.
  - We have Halloween decorations already for this event.
  - We hadn't planned on doing a bake sale at the dance this year, but interest was expressed by parents at this meeting in holding a bake sale fundraiser. With enough volunteers, a bake sale may still be able to happen. Sarah Winkler will think about where best to hold it if we decide to go ahead.

#### **Treasurer's Report** (*Roberta Hamme, Treasurer*)

- **Current Status of Funds** - Roberta doesn't yet have access to the bank statements, but this should happen soon. Reports from previous Treasurer show these balances:
  - Current balance of the operating account: \$20,577.76
  - Current balance of the Gaming account: \$1,965.14
- **2022-23 Budget** - see attached budget submitted by Roberta Hamme.
  - Due to COVID, we haven't been able to run as many events as previous years, so the operating account is higher and we plan to hold more in-person community-building events this year.
- **Moved** by Roberta Hamme, seconded by Leslie Rewega and Erin Macklem that the PAC budget \$750 on the *2022 Welcome Back Event*. **CARRIED**.
- **Moved** by Roberta Hamme, seconded by Leslie Rewega and Erin Macklem that the 2022-23 PAC Budget as presented be passed. **CARRIED**.

#### **SECRETARY'S REPORT** (*Kendall Salahub, Secretary*)

- **Sun-Oka Fruit Farm Apple Fundraiser** - link is now live and the PAC receives \$8-\$10 per box of apples sold. Pick up will be from the school the week of October 17th. [Click here to buy apples.](#)
- **Halloween Party** - on Friday, October 28th from 5:00pm to 8:00pm
  - **ACTION:** Call for volunteers for the *Halloween Party* event on Friday, October 28th from 5:00pm to 8:00pm. Volunteers needed for setting up, tearing down and during the event. Email Kendall Salahub if you're interested in volunteering.
- **Movie Night** - on Thursday, October 20th from 6:30pm to 8:30pm
  - **ACTION:** Call for volunteers for the first *Movie Night* event on Thursday, October 20th from 6:30pm to 8:30pm. Volunteers needed for setting up, tearing down and during the event. Email Kendall Salahub if you're interested in volunteering.

- **Childminding at future PAC General Meetings** - Christy Bowen's son is available. No children attended tonight. If demand grows, will need to look into having a second childminder available.

#### **MEMBER-AT-LARGE REPORT** (*Erin Macklem & Christy Bowen, Members-At-Large*)

- **PAC Bulletin Board** - Now that it's easier to come into the school in person, the PAC bulletin board at the front of the school has been reactivated.
- **Board Game Nights** - Erin Macklem will be reaching out to Board Game Cafe to set up Game Night(s). The first one will be in November.
- **Equity & Diversity Committee** - Previously, one of our PAC Member-At-Large was running the Equity & Diversity Committee. This isn't happening at the moment, but if anyone is interested in running this, please let us know.
- **PAC Newsletter** - Mel is still running the PAC Newsletter this year. Thank you Mel!

#### **NAMING COMMITTEE REPORT** (*Sarah Winkler*)

- **Naming Committee** - Naming committee was paused last year as we realized we needed to slow down and do it in a more meaningful way. There is a meeting at the end of September and should have more to report at the next PAC meeting in October. Hope to have a new name by Spring Break.
- **Commemorative Walk** - On Labour Day (the 100-year anniversary of the Chinese student strike against a Victoria School District motion to segregate Chinese students up to Grade 7), hundreds walked from George Jay Elementary to Wark Street park to commemorate Chinese students taken from their classes to the Chinese-only school on Kings Road. The walk was followed by a ceremony with a formal apology from the Greater Victoria School Board.

#### **Date and Time of Next Meeting**

- The next general meeting is scheduled for Tuesday, October 11, 2022 at 6:30pm in the George Jay School Library.

#### **Agenda Items for Next Meeting**

- N/A

**Meeting adjourned at 7:58 pm.**

## 2022-23 PROPOSED BUDGET

<b>Ecole George Jay Elementary School - Parents' Advisory Council Budget - Income</b>	
<b>SUBJECT TO GAMING RULES</b>	
Carryover from 2021-22	\$ 1,965.14
Gaming Grant	\$ 9,060.00
50/50 Raffle	\$ 2,000.00
subtotal	\$ 13,025.14
<b>OTHER INCOME NOT SUBJECT TO GAMING RULES</b>	
Carryover from 2021-22	\$ 20,577.76
Monk Office Fundraiser	\$ 700.00
Fairways Card Program	\$ 300.00
Wreath Fundraiser	\$ 650.00
Apple Fundraiser	\$ 800.00
First Aid Kit Fundraiser	\$ 800.00
Hallowe'en Event	\$ 500.00
Movie Nights	\$ 300.00
Game Nights	\$ 200.00
Holiday Silent Auction Online	\$ 2,000.00
subtotal	\$ 23,827.76

<b>Ecole George Jay Elementary School - Parents' Advisory Council Budget - Expenditures</b>		
	Gaming eligible	Gaming ineligible
\$250 extracurricular to each class	\$5,750	
Fruit and Veg program	\$4,000	
Emergency Supplies	\$7,500	
Orange Shirt Day, Pink Shirt Day, Multicultural Day, Rainbow Week, National Indigenous Day	\$900	
Year End beach / fun days	\$1,250	
Grade 5 event / gift (dragonboating planned)	\$1,500	
student clubs (choir, dance, etc)	\$750	
winter craft event (\$50 per division)	\$1,150	
School Streets	\$300	
Back to School event 2022	\$750	
Back to School event 2023	\$750	
Hallowe'en Dance	\$500	
Movie Nights	\$300	
Game Nights	\$200	
PAC meeting childcare (10 meetings)		\$600
PAC Special Granting Program		\$0
Parent Workshops / Educational Material		\$0
Staff Appreciation event (cart)		\$350
Gifts		\$200
PAC office / engagement supplies		\$50
PAC Webhosting with Weebly		\$100
School Wide contests / games		\$50
Parent Prizes		\$150
<b>sum</b>	<b>\$25,600</b>	<b>\$1,500</b>
will look for grants to support		