



George Jay Parent Advisory Council
General Meeting
AGENDA

Tuesday, November 15, 2022, 6:00pm

Chairperson: Matthew Payne (President)

Zoom link:

<https://uvic.zoom.us/j/81328014751?pwd=ODU5M0FQbzIzYUkzZXItSkRMa1hyQT09>

PAC Executive: Matthew Payne (President/Chair), Emma Gillespie (Vice President), Kendall Salahub (Secretary), Roberta Hamme (Treasurer)

Administration: Sarah Winkler (Principal), Christina Chase (Vice-Principal)

Caregivers (In Person): Lisa Liu

Caregivers (Zoom): Michael Stewart, Kathryn C., Myra James, Nabihat Shafi, Karla Marshall, Nabihat Ayano, Naomi McCormick

Attendance: Matthew, Roberta,

1. COMMENCEMENT OF MEETING

1.1. Acknowledgement of Traditional Territories

The George Jay Parent Advisory Council wishes to recognize and acknowledge the Esquimalt and Songhees Nations, on whose traditional territories we live, we learn and we do our work.

1.2. Approval of the Agenda

Recommended Motion:
That the November 15, 2022 agenda be approved.

No objections, no additions.

1.3. Approval of the Minutes

Recommended Motion:
That the October 12, 2022 George Jay Parent Advisory Council General Meeting minutes be approved.

No objections, no additions.

1.4. Business Arising from Minutes

Recommended Motion:
That the update to the [GJPAC Bylaws](#) Part 4.2 be amended to 'Members must attend general meetings in order to vote. Voting by proxy will not be permitted.'

Moved by Roberta - second by Kendall. Unanimous.

Original bylaw was drafted at the start of the pandemic, we didn't know it would be possible. Now it seems like it's working.

- 1.4.1. Cobs Bread Fundraiser:** No volunteers have come forward as of yet.
Lisa could pick up, but couldn't drop off. Works at 7:30am and drop off at 7:00am wouldn't work.

2. PRINCIPAL'S REPORT (Sarah Winkler)

- 2.1. *Just had 2nd pro-d - math games, communication, collaboration time in the afternoon. Great day of learning.*
- 2.2. *A few of us have headed in the afternoon to learn to be a drumming steward. Our school has been recognized - number of students went to drum to welcome the new trustees to our district. Student-led - the kids spoke, led, drummed. Pretty cool to see an event that focuses around kids. Pretty amazing to see our district represented by kids.*
- 2.3. *Congrats to PAC for pulling off good movie night and Halloween Dance. People have definitely missed.*
- 2.4. *Successful remembrance day ceremony - 2 members of the armed forces joined us. Both commented on what amazing audiences our students were. Came in were respectful and listed. New to kindys and gr 1.*
- 2.5. *Looking forward to first artstarts performance on friday - will jam will come. Cheers laughs and hopefully you'll hear from kids.*
- 2.6. *Have received notice that Quadra village will no longer be able to transport kids and seedlings will seize operations. Have been working with Fernwood to see if we can support. Licensing is tricky. Maybe 8 families, 10 kids affected based on memory.*

- 2.7. *Have a fire drill this week and lockdown drill next week. Will send more info on that, will prep our kids. Never will surprise kids with lockdown.*
- 2.8. *Have received funding as part of our student family affordability fund. Will be reaching out hopefully by end of week with plan. Watch your inboxes and don't hesitate to reach out if we can help in any way.*
- 2.9. *Crafternoons - last week of December classes will product craft that will come up. Hot chocolate day. MMaximus breakfast last friday before break (company called Maximus comes and provides breakfast buffet for everyone. Kids for sure, staff definitely, goal to also have parents, will know next week).*
- 2.10. *Clothing swap went well - leftovers went to WIN. Next year may run it in conjunction with parent teacher conferences.*

3. PRESIDENT'S REPORT *(Matthew Payne)*

3.1. Christmas Tree Chipping Fundraiser *Ascent is willing to help with tree chipping fundraiser. Coming to school to chip trees. Wood chips hauled away, also make good garden mulch - our garden will use as well. 1pm on January 7, 2023 (that's when the chipping will occur, trees can be dropped off in the morning). He charges no fee and just asks that his business name is included in advertising. Up to us on donation - suggested donation, pay what you can, etc. Maybe sell hot chocolate with whipped cream at the chipping event.*

3.2. Apple Fundraiser (?) *do we want to do it again? yes!*

4. VICE PRESIDENT'S REPORT *(Emma Gillespie)*

4.1. *Asked about rental process - need a few weeks notice to add new events*

5. TREASURER'S REPORT *(Roberta Hamme)*

5.1. Deposits - *cheque from Monk's office, raised almost \$600. This month, received \$1,000 donation from Alliance Club. Apple Fundraiser was almost \$700. Movie night and Halloween Dance - \$50 of the cash we received, retained in cash box as a float. Will add donation jar for upcoming events one person strongly disagrees.*

5.2. Disbursements - *popcorn and freezies from last year. Couple of \$250/division things. Childcare has been paused until people let us know - no one has required it yet. Movie night was just about \$100 as Panago gave us 24 XL pizzas for free. Halloween Dance - DJ \$200, and spent just over \$1,000 on food. Net \$500 for movie night, \$400 from Halloween Dance. Mostly selling food pretty close to cost.*

5.3. Account Balances - *still need to transfer funds between accounts. On budget at this point, have online banking access now. Check balances.*

5.4. Wreath Fundraiser: Looking for a volunteer to help with picking up wreaths. *In the past have sold wreaths and swag. Biggest limiting factor is getting them here from Courtenay. Parent whose children moved on to middle school did it before. Need a trailer or truck.*

5.4.1. *Maybe could find a local company? Wreaths? Poinsettias?*

<https://www.hilltopgreenhouses.com/fundraiser>

6. SECRETARY'S REPORT *(Kendall Salahub)*

6.1. Additional Committees: VCPAC has reached out to ask if there was any interest in serving on additional committees. Erin Macklem (Member-At-Large) has been nominated to serve on the George Jay Naming Committee to replace Angela, who is now a board member. Other committees include the Budget Advisory Committee, which meets 1-2 times per month.

Recommended Motion:

That Erin Macklem, Member-At-Large, be appointed to the George Jay Naming Committee to replace Angela, who is now a trustee board member.

Kendall seconded by Matthew. Unanimous.

Last communication is that they were hoping for Spring Break this year, but everything does still seem to be a bit delayed.

Maybe could also add Naomi. Volunteering in the future if needed :)

6.2. New website: Old domain (georgejaypac.com) expired and was with a company that is now out of business. New domain (georgejaypac.ca) has been purchased and is up and running.

6.3. Emergency Supplies: Progress is being made on tallying necessary emergency supplies. A large chunk of what's missing is tools - hoping to reach out to the community for potential donations of unused tools. [Here's a link to the tools we're looking for.](#) New food and water will be replaced early 2023 (prior to current stock expiring).

6.4. PAC Newsletter: Mel Cullins has done such a wonderful job on the PAC newsletter, but unfortunately December will be her last issue. Thank you so much to Melanie for all her hard work, and please reach out if you're interested in continuing this project!

7. MEMBER AT LARGE REPORT *(Erin Macklem & Christy Bowen)*

7.1. Board Game Night *(Erin)* - *intention is to provide the same food as the previous events. Erin will interface with Emma on the pizza. Will also need more juice*

boxes and plates. Have some chips leftover. Float is ready. Erin also talked about the need for advertising - email, flyer, facebook events. Michael used to run the board game night pre-covid.

7.2. Fun Lunch (Kim?): Two Panago pizza lunches are planned for next year (February and May). More information will be sent out as it becomes available.

8. NAMING COMMITTEE REPORT (Sarah Winkler)

8.1. Moving with purpose. *2 local education agreements have been renegotiated in the last couple months, but hopefully will have an update for next month. Didn't actually meet this month.*

Other stuff - maybe drag queen storytime, party fit fundraiser?, spring dance - glowstick dance

Leaning towards spring concert - there will be a concert this year but our music teacher is brand new.

Big thank you to thrifty foods and red barn at oak bay for pumpkin donations this year.

9. ADJOURNMENT

Recommended Motion:
That the meeting adjourn.

Meeting adjourned at 7:38pm.

Next Meeting: Monday, December 12th, 2022

Zoom Chat Log:

18:38:11 From Michael Stewart (he/him) to Everyone:

I do find it very hard to hear Roberta—there's a large echo—although I don't know what can be done about it

18:38:53 From Roberta Hamme to Everyone:

did i just mute the mic or can you hear us?

18:38:59 From Michael Stewart (he/him) to Everyone:

Audio just dropped

18:43:49 From Michael Stewart (he/him) to Everyone:

Can you read the existing bylaw? I couldn't find it in the link

18:44:38 From Michael Stewart (he/him) to Everyone:

Thank you!

18:46:27 From Roberta Hamme to Everyone:

could people on zoom put their name in the chat and whether they are a parent / caregiver or a staff

18:46:39 From Michael Stewart (he/him) to Everyone:

Michael Stewart (caregiver)

18:46:42 From Kathryn c to Everyone:

Kathryn c parent

18:46:47 From Myra James to Everyone:

Myra James, parent

18:46:54 From Emma Gillespie (she/her) to Everyone:

Emma Gillespie (caregiver)

18:47:04 From iPhone to Everyone:

Nabihat Shafi

18:47:10 From Karla Gallagher to Everyone:

Karla Marshall- parent

18:47:40 From iPhone to Everyone:

Nabihat Ayano-parent

18:50:57 From Matthew Payne (he/him) President to Everyone:

Matthew Payne, parent

18:56:54 From Michael Stewart (he/him) to Everyone:

Thanks for the report, Sarah!

18:57:00 From Kathryn c to Everyone:

child: what are the plans for winter school events

18:58:11 From Kathryn c to Everyone:

child: YAYYYY!

18:58:47 From Kathryn c to Everyone:

how many kids are impacted by the quadra community centre not being able to be taken to the daycare

18:59:07 From Kathryn c to Everyone:

also how did the winter clothing exchange go?

19:00:43 From Matthew Payne (he/him) President to Everyone:

1pm on January 7th 2023

19:02:17 From Kathryn c to Everyone:

child: what about selling hot chocolate at the chipping time?

19:03:31 From Emma Gillespie (she/her) to Everyone:

THOSE APPLES WERE SO GOOD!

19:04:44 From Roberta Hamme to Everyone:

georgejaypacsec@gmail.com

19:05:41 From Donjetas iPhone to Everyone:

Donjetagora@hotmail.com

19:07:59 From Emma Gillespie (she/her) to Everyone:

Yay Roberta's kids for their thank you cards!

19:12:26 From Kathryn c to Everyone:

the donation jar beside the cash area for buying food at the movie night gives some people a feeling similar to a 'tip jar'

19:15:15 From Kathryn c to Everyone:

what about like donation table? books for the library, can foods, or cash donations can be collected... but jars near a cash register just give off the 'please tip' or 'please donate' vibe

some people are already paying for food and if we are getting the donation of pizza for free then asking parents to pay and then having a jar there...

19:16:05 From Kathryn c to Everyone:

it's the jar near a payment area is just not sitting well

19:17:26 From Myra James to Everyone:

How about a goal/wishlist item from the school? Then people can contribute to the jar if they want and they know they're helping the school.

19:17:50 From Kathryn c to Everyone:

that would be much better compromise!!

19:18:20 From Kathryn c to Everyone:

a wish list

19:20:57 From Michael Stewart (he/him) to Everyone:

Erin is extremely awesome.

19:21:38 From naomi_mccormick to Everyone:

I think she's awesome too, wondering if we should also have someone on the committee from GJ that will also have a kiddo for a few more years

19:21:45 From naomi_mccormick to Everyone:

at the school?

19:21:50 From naomi_mccormick to Everyone:

not sure when project will wrap up

19:23:20 From naomi_mccormick to Everyone:

I'm happy to volunteer but only if it wouldn;t bump her

19:23:25 From naomi_mccormick to Everyone:

just an addition!!

19:23:55 From naomi_mccormick to Everyone:

ok, in that case, I will just volunteer in future if needed 😊

19:24:21 From naomi_mccormick to Everyone:

np! GJ is stuck with us for a lot more years haha

19:24:29 From Michael Stewart (he/him) to Everyone:

Thanks Naomi 😊

19:26:24 From Matthew Payne (he/him) President to Everyone:

georgejaypac.ca

19:30:35 From Matthew Payne (he/him) President to Everyone:

Board Game Night: Friday November 25th 6pm to 8pm

19:30:38 From Michael Stewart (he/him) to Everyone:

Is the Board Game Night an independent thing? Or is it run through the Board Game Café?

19:30:49 From naomi_mccormick to Everyone:

my kid will love this!! thanks for organizing it

19:30:58 From Sarah Winkler to Everyone:

Run in partnership with Board Game Café but hosted at George Jay

19:31:25 From Michael Stewart (he/him) to Everyone:

Thanks!

19:31:46 From Michael Stewart (he/him) to Everyone:

I used to run the board game night pre-Covid so I can help

19:32:03 From Emma Gillespie (she/her) to Everyone:

Nice!

19:32:54 From naomi_mccormick to Everyone:

is there a way to donate toward families that can't affor

19:33:00 From naomi_mccormick to Everyone:

oh haha already on it

19:33:16 From Kathryn c to Everyone:

what pizza company is it?

19:33:22 From Emma Gillespie (she/her) to Everyone:

Panago

19:34:48 From Emma Gillespie (she/her) to Everyone:

with party fit???

19:35:02 From Michael Stewart (he/him) to Everyone:

lol

19:35:09 From naomi_mccormick to Everyone:

i dream of a drag queen story time in person this time!

19:35:32 From Emma Gillespie (she/her) to Everyone:

That would be great!

19:35:49 From Emma Gillespie (she/her) to Everyone:

There

19:36:05 From Emma Gillespie (she/her) to Everyone:

There's no winter concert this year, correct?

19:36:25 From naomi_mccormick to Everyone:

do it all!!

19:36:26 From naomi_mccormick to Everyone:

haha

19:38:27 From naomi_mccormick to Everyone:

excellent chairing ;)

19:38:31 From Michael Stewart (he/him) to Everyone:

Thanks all!

19:39:04 From Nicole (she/her) to Everyone:

Thank you!